DIFC DATA PROTECTION POLICY GUIDANCE Commissioner of Data Protection



DIRECT MARKETING & ELECTRONIC COMMUNICATIONS

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1. Introduction

Direct Marketing means any form of advertising, whether written or oral, sent to one or more identified or identifiable end-users of electronic communications services 1. It is generally permitted as a means of doing business in most countries. There are, however, certain requirements under the Data Protection Law, DIFC Law No. 5 of 2020 (the "DP Law") and potentially other applicable data protection laws and regulations for direct marketing in a way that is compliant with very important data protection principles. Every DIFC registered entity that collects and maintains personal data for electronic direct marketing purposes must comply with these requirements.

Personal Data is defined in the DIFC DP Law as, "Any Data referring to an Identifiable Natural Person" and Special Category Data is defined as, "Personal Data revealing or concerning (directly or indirectly) racial or ethnic origin, communal origin, political affiliations or opinions, religious or philosophical beliefs, criminal record, trade-union membership and health or sex life and including genetic data and biometric data where it is used for the purpose of uniquely identifying a natural person." Such data includes but is not limited to name, address, business or personal email address, business or personal phone numbers, geolocations, job title or other employee data, health and biometric data, religious affiliations or criminal history. In sum, Personal Data generally can be any information that when viewed together (or in some cases is so unique) clearly identifies a living individual. It could be data about clients, employees, suppliers, or family members, to name a few categories of Personal Data. All capitalized terms have the same meaning as the defined terms in the DP Law.

Please contact the DIFC Commissioner of Data Protection either via the DIFC switchboard, via email at commissioner@dp.difc.ae or via regular mail sent to the DIFC main office for any clarifications or questions related to this document. Also, you may wish to refer to the DIFC Online Data Protection Policy.

2. Scope

This guidance addresses all Personal Data processed for electronic direct marketing purposes that is subject to the DP Law and / or any other applicable data protection law, as set out below the following Do's and Don'ts section. Due to DIFC's historical reliance on EU data protection

Document Classification: Document Updated on: Public

¹ Definition according to October 2018 draft of the EU e-Privacy Regulation, which is unlikely to substantially change in the final, enacted version.

and privacy principles and the interpretation thereof by in the UK, from a common law perspective, this guidance should be read in conjunction with those existing UK and EU on the same topic, with which the DP Law is also aligned.

Please note that this guidance is not intended to constitute legal advice. Please contact legal counsel for assistance in determining your data protection and privacy policies in respect of the issues under discussion to ensure compliance with the applicable laws and regulations.

Also, this guidance has been prepared from a data protection perspective and expresses no opinion on the lawfulness or the regulatory requirements relating to any financial promotion conducted by way of Direct Marketing, which is typically a heavily regulated activity and in respect of which specialist legal advice should be sought prior to embarking on any such activity

3. Do's and Don'ts

TOPIC	DO	DON'T
Web scraping / Web mining: the	Use contact or other information provided on	Take personal information from any website or
practice of a third party extracting	websites for your own purposes, such as calling the	digital interface to compile a marketing list for your
personal data from a webpage for uses	business or individual to request further information	own business or to broker to other businesses. The
that are in many cases incompatible with	for a product or service you require from them. Such	owner of the information did not necessarily publish
the original purposes for which it was	data may also be used for research, statistics,	their information for this purpose, nor were they
collected and therefore in breach of data	invitations to business functions if requested or likely	notified about processing their personal data in this
protection principles regarding fair and	to be anticipated, or to inform the individual about	manner. Finally, they did not give the necessary
lawful processing of personal data.	matters that may be of interest to them, provided	consent for or opt into processing their personal
	such use is in line with the privacy notice posted on	data in this manner. The gathering of personal data
	the entity's website.	in this manner constitutes unfair and unlawful
		processing.

TOPIC DON'T DO Consent / Opt-in Option: means any Obtain consent if specifically required to under any Do not rely on stale or indirect consent for freely given, specific, informed and applicable law, or if the business is sure that it can processing Personal Data in the context of direct unambiguous indication of an individual's accurately collect, maintain, and update the validity marketing by electronic means. Purchasing wishes by which they, by a statement or of such consent where other legitimate processing marketing lists, doing webscraping or mining by a clear affirmative action, signifies mechanisms are available under Article 10(1)(f) of websites to use Personal Data for marketing (even agreement to the processing of Personal the DP Law, such as the data controller pursuing if the data was originally provided to the data controller in respect of a particular website with Data relating to them. Consent is one legitimate interests, except where overridden by means of legitimate processing of compelling legitimate interests of a data subject in a consent, such as that data which is listed on the Personal Data, but it is not the only one particular situation. DIFC Public Registry), or other forms of data and it not strictly required in all electronic collected via indirect consent are not permitted. communications situations. Easy, effective means to withdraw consent are required. One such method includes providing an "unsubscribe" link in the body of a direct marketing email.

TOPIC DON'T DO Third Party Consent or Indirect Third Party Consent or Indirect Consent might be Third Party information holders cannot infer Third Consent: means a notice by the original valid for use by a third party if the original consent Party Consent just because consent was given to a collector of Personal Data that it will share that was provided is clear and specific enough. The similar organisation, or an organisation in the same the Personal Data collected for electronic consenting party must have anticipated by providing group. It must have extended to the organisation actually sending the message as well. General communications with a third party, and such consent that their Personal Data would be passed to a third party organisation collecting it, and consent notices (i.e., marketing 'from selected third that the individual involved has been informed and agrees to such data sharing that they were consenting to messages from that parties') do not demonstrate an individual's valid specific purposes. A general organisation. This will depend on what exactly they consent to marketing calls, texts or emails. notification is insufficient to convey third were informed of when their consent was originally Therefore, lists created on a Soft Opt-in basis will obtained by the collecting organisation (i.e. a list never provide a proper and valid consent basis on party or indirect consent. broker or other entity that originally collected the which to send marketing messages as a third party information). marketer.

TOPIC DON'T DO Soft Opt-in: means that an entity that has Soft Opt-in is only applicable in certain jurisdictions Pre-ticked boxes are not allowed and do not collected an individual's email information and it is best to get clear legal advice. Generally, it constitute valid forms of affirmative action to indicate for electronic direct marketing as that can only be used as a means of marketing by the marketing preferences. Such devices rely on data person had not previously opted out and original collecting organisation (i.e. selling / buying subject inaction or silence to assume preferences, which is prohibited under most data protection laws. are likely to be interested in information the contact information as a third party is not about other products or services that the permitted). Do not use Soft Opt-in as a basis for sending entity provides. The Soft Opt-in rule electronic marketing if it is to be used by any third means an entity may be able to email or When legitimately and fairly collecting Personal Data party other than the original collecting organisation. text its own clients, but it does not apply for direct marketing purposes, an Opt-in Option ²must be provided to the data subject. This must be to prospective clients or customers, or new contacts (i.e., from bought-in lists). It an affirmative statement or an action that is clear, also does not apply to non-commercial concise otherwise unambiguous and promotions (e.g. charity fundraising or demonstrating that the data subject wishes to receive political campaigning). marketing. Obtaining clear Opt-in statements for various types of marketing is advisable, or alternatively ensure that privacy notices, declarations and / or other information provided to data subjects are worded clearly and concisely in a manner that the individual understands everything they are opting in to.

² See Consent / Opt-in definition above.

TOPIC	DO	DON'T
Preference Services: means "do not	Clean up any marketing list on a regular basis by	Even after checking a preference services list or
call" or "do not message" lists or	checking the Preference Services available in your	registry, if the caller says they wish to be removed
registries, typically maintained by	jurisdiction.	from the calling list, please do so.
governments, telecoms service providers		
or, in some cases, private entities in order	There is no such service in the UAE, but for example	
to clarify to direct marketers that they	the UK has:	
should not use the listed method (call,	 <u>T/M/CT/BM and FPS</u> – Telephone, 	
email, etc.) to contact an individual to	Marketing, Corporate Telephone, Baby Mailing and Fax preference services	
whom the contact information belongs.	The same is an process of the same is	
	Your Choice – for opting out of unaddressed	
	mail	
	Other EU Member States as well as the US, Canada,	
	Australia, and South Africa, as well as many other	
	countries, have national "do-not-call" registries that	
	individuals may list their numbers on and which	
	should be checked prior to calling.	
	Some countries operate in an opt-out ³ fashion by	
	using these preference lists, but others require an	
	affirmative opt in for telemarketing. Please seek	
	legal advice for assistance regarding international	
	telemarketing requirements.	

TOPIC	DO	DON'T
Cold Calling / Telemarketing: means an	Screen against a Preference Service, if available in a	Do not assume any Telemarketing list has been
unsolicited telephonic contact for	jurisdiction, prior to making the call. Best practice is	cleansed against a Preference Service or that it is
marketing purposes.	to use Opt-in data wherever possible. Fines for	up to date.
	breaching marketing regulations in some places may	
	be very steep.	
	Ensure that your Caller ID is available and	
	operational for each cold call, and all the recipient to	
	Opt-out of receiving any further calls.	

³ **Opt-out**: means an individual's indication that consent for processing Personal Data in the context of electronic direct marketing is withdrawn.

TOPIC DON'T DO Spam is generally not illegal, but various laws apply Without valid consent or another legitimate means Spam: means an electronic message of to whether such emails can be sent based on any type that is unsolicited, usually sent for sending Direct Marketing by way if an eto a large number of recipients, and may individual preferences (whether someone has opted message, do not send the message. If in doubt, also include damaging content that in or out, for example. It may also depend on the type contact a legal professional for clear advice, as this compromises the security of IT systems. of email address to which the Spam message is area can be very tricky and the penalties for a being sent, i.e., to corporate subscribers. The misstep can be very costly. requirements may vary depending on applicable law. If a corporate subscriber communicates an Opt-out To ensure that individuals uniformly retain the ability request to a marketer, it is best practice to honor that to exercise marketing preferences, any emails and request immediately and remove them from all other electronic messages ("e-messages") such as stipulated marketing lists in the Opt-out request. SMS, What's App, etc. involved in Direct Marketing, Remember that corporate subscribers do not include sole traders and some partnerships in many must contain: jurisdictions, so if there is ambiguity about the the senders name and valid business address and other relevant contact recipient of the e-message, it may be best to simply information: not send it. a means to unsubscribe (i.e. to withdraw consent or Opt-out); and an offer of commercial goods or services. Specific consent is often required to send Direct Marketing by way of e-messages, but that is not always the case. (See the Soft Opt-in section above for additional information.)

TOPIC	DO	DON'T
Suppression Lists: means a list	Maintain a Suppression List of people who have	Do not contact people on a suppression list at a
maintained by an organisation to be able	opted out or otherwise indicated directly that they do	future time to ask them if they want to Opt-in again
to identify who <u>not</u> to market to.	not want to receive marketing messages. This will	to receiving marketing. This sort of contact will
	assist the organisation in knowing for future	almost inevitably violate any applicable general data
	campaigns or messages whether to send e-	protection laws or privacy laws.
	messages to an individual or not.	
Statistics and research: means	Marketing rules are generally inapplicable to	Masking a marketing message or offer for goods /
processing of data for informational	electronic communications made for statistics	services in a research or statistics email or other e-
purposes only, unrelated to direct	gathering and / or research. However, the	messages or calls is not allowed.
marketing.	communication must be genuinely about such	
	activities.	

4. Applicable Laws and Regulations

Data Protection Law, DIFC Law No. 1 of 2007: the current governing data protection law of the Dubai International Financial Centre.

General Data Protection Regulation (EU) 2016/679: the current governing data protection law of the European Union that has wide-reaching applicability and contains general requirements about direct marketing communications.

e-Privacy Directive / Regulations: the Privacy and Electronic Communications Directive 2002/58/EC, which has been enacted in all EU Member States (i.e., in the UK it is embodied in the Privacy in Electronic Communications Regulations 2003), and is undergoing transformation into a new, updated EU regulation that will align with the GDPR to specify direct marketing rules and penalties for breach. In other words, the e-PR can be thought of as a specialised subset of rules that fall under the overall privacy framework established by the GDPR.

5. Applicability

All of the above-named laws may be applicable in the DIFC and the GCC. The DP Law is directly applicable to any business registered in the DIFC.

The GDPR has a very broad reach with respect to its applicability. In short, broadly, an entity with links to an EU establishment, including processing Personal Data in Europe, and / or that entity providing access to a website that allows it offer goods or services to, or to monitor, target or track the interests and preferences of an EU data subject, allow for the GDPR to apply to the entity's Personal Data processing operations. The direct marketing requirements of the GDPR therefore apply as well.

Further, the e-Privacy Directive / Regulation incorporates by reference the applicability and consent provisions of the GDPR, and much more broadly.

Therefore, both the GDPR and the e-Privacy Directive / Regulation can and often will apply to non-EU businesses that market to end-users based in the EU (regardless of citizenship or permanent residency) or potentially elsewhere. The current draft of the e-Privacy Regulation states:

Furthermore, this Regulation should apply regardless of whether the processing of electronic communications data or personal data of end-users who are in the Union takes place in the Union or not, or of whether the service provider or person processing such data is established or located in the Union or not.

Compliance with these regulations is therefore critical to the operations of any business or other legal entity based in the DIFC. Administrative fines under both regulations can be very steep, and that's without considering the fines that may be imposed under the DP Law.